

CENTRAL SOUTHERN TIER

**RAEN**  
REGIONAL ADULT EDUCATION NETWORK

**Introduction to  
Learner Web  
January 22, 2013**



# What Is the **Learner Web**?

- It is *NOT* just another distance learning system
- A research-inspired ***Learning Support System***
- Designed to work with, enhance and coordinate existing learning resources, programs & services
- Provides structured and supported ***Learning Plans*** that students follow to reach specific goals
- Learning Plans connect learners with online resources and with staff and volunteers in schools, community-based organizations, agencies & workplaces

# The Learner Web is customized by region and/or community



[Home](#) | [Sign In](#)

For adults continuing to learn

## WELCOME TO SYRACUSE LITERACY ZONE



# What is a **Learning Plan**?

**Provides structured support to Learners working to reach a learning goal**

**Can be built around and coordinated with existing educational materials, curricula, programs, and services.**

<b>Choose a Goal</b>
Become a U.S. Citizen
Getting Ready for College: Taking the ACCUPLACER
Go to College
Learn English for Work - 1
Learn English for Work - 2
National Career Readiness Certificate
National Work Readiness Credential Exam Preparation

# Types of **Learning Plans**

- GED® preparation
- English Language Learners
- Citizenship
- Workforce Development
- College Entrance Exam
- College Transition
- Digital Literacy
- Broadband Consumer Education

# Table of Contents

---

<i>Welcome to the Learner Web!</i> .....	3	<i>English Language Learners Cluster</i> .....	8
<i>Digital Literacy Cluster</i> * .....	4	Learn English for Work 1 & 2	
How Do Computers Work?		Lifeskills for ESL	
How Does the Internet Work?		Learn English for Work 4	
How Do You Use Email?		<i>Citizenship Cluster</i> .....	9
What Can You Put Online?		Become a US Citizen	
How Can You Stay Safe Online?		Become a US Citizen in Oregon	
Who Else Can You Meet Online?		<i>College Transition Cluster</i> .....	10
<i>Broadband Consumer Education Cluster</i> * .....	5	Accuplacer–Getting Ready for College	
Learn about Broadband: What is it?		The Go to College Learning Plan	
How Can You Be a Savvy Consumer?		<i>College Success and Advising Cluster</i> .....	11
Do You Need a Computer?		NGLC: Next Generation Learning Challenges	
How Do You Prepare to Buy Broadband Internet?		Writing: Directed Self-Placement	
<i>Career Paths Cluster</i> .....	6	Math Placement & Math Anxiety	
Introduction to Career Paths		Chemistry: Screen for Basic Skills Class	
Learn about Career Paths: Career Awareness		<i>Professional Development Cluster</i> .....	12
How Do Computers Work?		ELL-U (English Language Learning University)	
<i>Workforce Development Cluster</i> .....	7	Learning Ladder	
National Work Readiness Credential Exam		ESL Tutor Training, Level 1 & 2	
National Career Readiness Credential		<u>Intensive English Language Program</u>	
Math Skills for Work		New Faculty Orientation	
Prepare For a Career		Stock Your Teaching Toolbox	
Allied Health Fields		Assessment	
Medical Billing and Coding		Academic Word List Tutorials (Sublist 1&2 and Sublist 6&7)	
Medical Office Preparation			
Certified Nursing Assistant Preparation			

# Career Paths Cluster

- Introduction to Career Paths
- How Do Computers Work?
- Learn about Career Paths: Career Awareness

The screenshot displays a user interface for a career path learning module. At the top, there is a navigation bar with a 'Goal' button and a 'Step' button. Below this, the main heading reads 'Learn about Career Paths: Introduction'. A central box titled 'STEPS' contains a list of learning objectives: 'Introduction to Career Paths', '- Examples of Career Paths', 'Medical Information Career Path', 'Nursing Career Path', 'Manufacturing Career Path', 'Green Job Career Path', and 'What did you learn?'. Below the steps box, there is another section titled 'Choose a Goal' which lists several available goals: 'Internet Skills: How do you complete a survey?', 'Learn about Career Paths: Introduction', 'Learn about Career Paths: Career Awareness', 'Learn about Career Paths: Career Success', and 'Learn about Career Paths: Career Exploration'.

# Career Paths Cluster

- Medical Billing and Coding
- Medical Office Preparation
- Certified Nursing Assistant Preparation
- Math Skills for Work
- National Career Readiness Credential

Goal Step

## National Work Readiness Creden

**STEPS**

- What is the NWRC?
- + Math Skills for Work
- + Situational Judgment: Learn Soft-Skills
- + Reading at Work
- + Listening and Speaking at Work

You're ready to take the test!

Goal Step

## Math Skills for Work

### OVERVIEW



You need to use your math skills!  
The skills you need to know are:

- Numbers and Operations
- Counting
- Addition
- Subtraction
- Multiplication
- Division
- Solving Word Problems



# English Language Learners Cluster

- **Learn English for Work 1 & 2**
- **Learn English for Work 4**
- **LifeSkills for ESL**

	Goal	Step
--	------	------

## Learn English for Work - 1

STEPS
Use Learner Web
Practice using a computer.
Use letters and numbers.
Read and write personal information.
Talk to your co-workers.
Ask questions.
Follow instructions.
Be safe at work.
Read a work schedule.
Money.

# Citizenship Cluster

- **Become a US Citizen**
- **Note: this plan assumes English language proficiency**

	Goal	Step
--	------	------

## Become a U.S. Citizen

STEPS
Introduction to Citizenship Preparation
+ Determine Eligibility
Apply
Prepare to Show You Understand English
+ Prepare for the Civics Test
Prepare for the Reading and Writing Test
Get Fingerprinted
Prepare for the Interview
Go to the Interview
Go to the Oath Ceremony
Report to Your Learning Center

# College Transition Cluster

- **Accuplacer—Getting Ready for College**
- **The Go to College Learning Plan**

Goal Step

Getting Ready for College in the

STEPS

- About the ACCUPLACER
  - What is ACCUPLACER?
  - Who should take ACCUPLACER?
  - What happens after I take it?
- + About Local Colleges
- + Study for the ACCUPLACER

# Support Roles in Learner Web

- Teachers and Case Managers
- Learning Plans specify which roles can:
  - View & Enter information about the Learner
  - View the Learner's work and progress
  - Sign off on the Learner's completion of particular Steps in the Learning Plan
  - Communicate with each other absent the learner

# Steps of a Learning Plan

To complete a Learning Plan learners navigate through a sequence of Steps

- Each Step has a number of standard elements:

- Prerequisites
- Resources
- Workspace

STEPS
+ About the ACCUPLACER
- About Local Colleges
- St. Paul College
Programs at SPC
Admissions at SPC
Tips about ACCUPLACER at SPC
SPC Programs Requiring the Exams
+ Dakota County Technical College
+ Century College
+ Hennepin Technical College
+ Study for the ACCUPLACER

## Become a U.S. Citizen

STEPS
Introduction to Citizenship Preparation
+ Determine Eligibility
Apply
Prepare to Show You Understand English
+ Prepare for the Civics Test
Prepare for the Reading and Writing Test
Get Fingerprinted
Prepare for the Interview
Go to the Interview
Go to the Oath Ceremony

# Prerequisites

A list of Steps to be completed before the Learner can start the current Step

THIS STEP IS: **UNAVAILABLE**

If you are eligible for citizenship, your next step is to complete the N400 application.

[Open This Step ▶](#)

- Placement and progress assessments can be built into Learning Plans and set up as Prerequisites
- Forms recording face-to-face meetings can be built into Learning Plans and set up as Prerequisites.

# Resources

- Steps have Resources that help Learners to complete the Step
- Resources can be websites, off-line, or multimedia
  - On-line (e.g., websites, part of an online program)
  - Off-line or in the Learner's local community (e.g., a local One-Stop, CBO, library, or adult education program)

Click On These Helpful Resources:

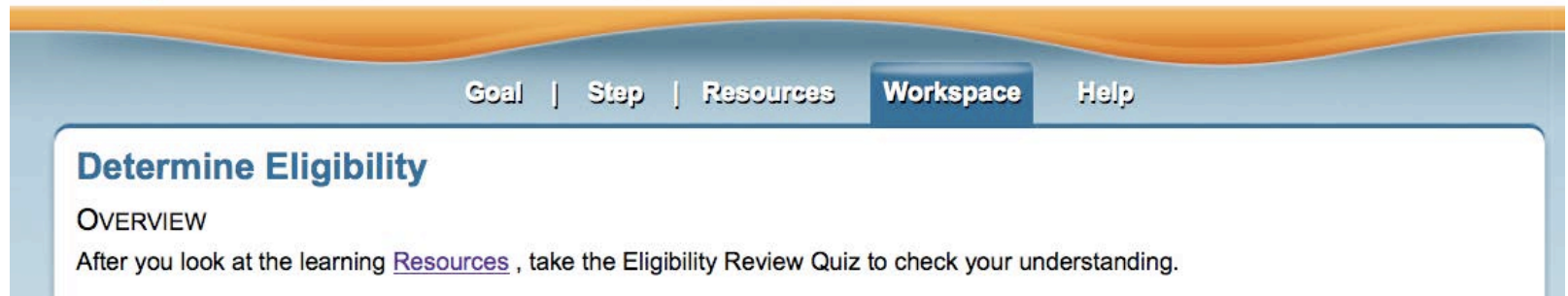
-  [A Guide to Naturalization | Details ›](#)
-  [Page 7 of A Guide to Naturalization | Details ›](#)
-  [Centro Legal | Details ›](#)
-  [Immigrant Law Center of Minnesota | Details ›](#)
-  [Southern Minnesota Regional Legal Services | Details ›](#)
-  [The Advocates for Human Rights | Details ›](#)
-  [Video: Eligibility Requirements and Application Process | Details ›](#)

Federal government information sites and docs

Community Resources. Learners click and make an appointment with a paralegal

Videos

# Workspace



Goal | Step | Resources | **Workspace** | Help

## Determine Eligibility

OVERVIEW

After you look at the learning [Resources](#) , take the Eligibility Review Quiz to check your understanding.

- Always available to the Learner and tightly integrated with the steps of the Learning Plan
- Viewable by others with the Learner's permission
- Used to submit essays and documentation



Going Live!

Syracuse Literacy Zone -  
Learner Web

# Reporting in LW

## Reports (Max. 9; old reports will be deleted)

Region: LZpractice

Choose Report:

Report Name:

Learning Plans:

- Aggregate Learning Plan Report
- Aggregate Plan Average Time Duration Report
- Aggregate Step Report
- Plan Status Report
- Step Status Report**
- Step Resources Report
- Step Workspace Report
- Workspace Form Report
- Learner Profile Report
- GED: Writing
- GED: Writing
- Getting Ready for College: Taking the ACCUPLACER
- Go to College

Start Date:

End Date:

Learners:  All

File Name	File Size
<a href="#">plan_status_report.xls</a>	0.02MB
<a href="#">aggregate_learning_plan.xls</a>	0.01MB

# Reporting in LW

plan\_status\_report(3).xls

Plan Status Report							
							Region:LZpractice
Learning Plan	Login	First Name	Last Name	Email	Plan Status	Plan Started Timestamp	Plan Elapsed Time
Become a	melissaj	Melissa	Jenkin	Melissa.Je	In progress	2010-03-11	25 days 01:12:30.966988
Become a	jenifer.van	Jenifer	Vanek	jenifer.van	In progress	2010-03-01	43 days 01:32:36.097988
Become a	renee.cerio	renee	cerio	rcerio@bc	In progress	2010-03-11	32 days 05:12:36.970988
Become a	paulette.br	Paulette	Brown	pbrown@b	In progress	2010-03-11	32 days 05:10:47.219988
Become a	patricia.kir	patricia	king	pking@scs	In progress	2010-03-11	32 days 05:05:12.344988
Become a	kathy.houg	kathy	houghton	khoughton	In progress	2010-03-11	32 days 05:03:27.236988
Become a	laurie.barg	Laurie	Bargstedt	lbargstedt	In progress	2010-03-11	32 days 05:22:35.125988
GED: Writi	renee.cerio	renee	cerio	rcerio@bc	In progress	2010-03-11	32 days 05:18:33.281988
GED: Writi	brooke.van	Brooke	Van Gende	bvangende	In progress	2010-03-11	32 days 05:23:32.445988
GED: Writi	patricia.kir	patricia	king	pking@scs	In progress	2010-03-11	32 days 05:10:10.429988
GED: Writi	rachel.can	Rachel	Campbell	rcampbell	In progress	2010-03-11	32 days 05:14:45.564988
GED: Writi	kathy.houg	kathy	houghton	khoughton	In progress	2010-03-11	32 days 05:04:50.482988
GED: Writi	kristina.kar	Kristina	Karrat	kkarrat@bc	In progress	2010-03-11	32 days 04:58:17.661988
GED: Writi	kathleen.y	Kathleen	Yennock	kyennock@	In progress	2010-03-11	32 days 05:23:32.455988
GED: Writi	mklamm	Melissa	Klamm		In progress	2010-03-31	13 days 07:23:23.419988
Getting Re	minnie.mo	Minnie	Mouse	none	In progress	2010-03-11	28 days 04:18:45.154988
Getting Re	paulette.br	Paulette	Brown	pbrown@b	In progress	2010-03-11	32 days 05:18:33.152988
Getting Re	kathy.houg	kathy	houghton	khoughton	In progress	2010-03-11	32 days 04:55:38.315988
Getting Re	jenifer.van	Jenifer	Vanek	jenifer.van	In progress	2010-03-11	32 days 07:08:11.716988
Helping M	sue.miller	Sue	Miller	smiller@bc	In progress	2010-03-11	32 days 05:24:58.842988
Helping M	brooke.van	Brooke	Van Gende	bvangende	In progress	2010-03-11	32 days 05:18:57.696988
Helping M	ima.learne	Ima	learner	no email	In progress	2010-03-11	32 days 05:24:18.427988
Helping M	renee.cerio	renee	cerio	rcerio@bc	In progress	2010-03-11	32 days 05:11:15.662988
Helping M	minnie.mo	Minnie	Mouse	none	In progress	2010-03-11	32 days 05:25:00.173988

Sheet0

Ready

# Contact Information

[James.matt@cayuga-cc.edu](mailto:James.matt@cayuga-cc.edu)

Central Southern Tier RAEN

Cayuga County Community College