



ADULT CAREER AND CONTINUING EDUCATION SERVICES (ACCES)
ADULT EDUCATION PROGRAMS AND POLICY and HSE TESTING
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October 6, 2017

NYSED TASC™ Test Coordinator and Examiner NYSED Training – Forms JKL – Register Now!

Please recall that all TASC™ Test Coordinators and Examiners, but not Proctors, must participate in yearly test administration training from both NYSED and the test vendor, DRC. No TASC™ testing may occur without a Coordinator or Examiner, who has received updated training, in the testing room.

There are separate trainings for **NEW** and **RETURNING** Coordinators and Examiners

NEW Coordinators/Examiners, who have not completed face-to-face training with NYSED, must attend one of the two scheduled NYSED TASC™ Test Trainings for New TASC Examiners. These trainings are intended to give new hires a basic overview of the TASC Exam, but the focus will be on NYSED testing policies and procedures.

In-person sessions for **NEW** Coordinators/Examiners:

1. Mid-Manhattan Adult Learning Center; December 13, 2017; 10:00am-3:00pm.
2. State Education Department, Albany; December 15, 2017; 10:00am-3:00pm.

Seats are limited; please contact HSE@nysed.gov to request a registration form.

RETURNING examiners and coordinators do not need to attend face-to-face JKL training. Those who have already had face-to-face training on GHI or earlier forms will be retrained via live webinar* in January 2018.

Webinar Sessions for **RETURNING** Coordinators/Examiners (Choose 1):

1. January 10th 1-4pm
2. January 16th 9am-12noon

*Log-in details to follow.

Contact HSE@nysed.gov to request a registration form.

All new and returning Examiners and Coordinators will also need to participate in DRC/TASC's recorded webinar series, which will be available on the TASC website in mid-December. The webinar series will cover DRC's policies as well as step-by-step instruction on registration, scheduling and test administration.